## Louisiana Public Document Depository Program

# Publications Report Form

All Louisiana state agencies, as defined by R.S. Title 25: §121.1, are required to report the agency’s publications to the Recorder of Documents Office. Submit this completed form annually during the month of July by email to[docs@library.la.gov](mailto:docs@library.la.gov) or send via mail or courier to the address given at the bottom of this form.

* List each title only once, even if multiple issues were published during the twelve-month period (July 1-June 30) covered by the report (*e.g.*, list “Minutes” only once, even if published monthly).
* If a publication changes significantly (*e.g.*, changes title, ceases publication, changes format, changes frequency) during the year, please resubmit this form with the updated information as soon as possible.
* If your agency did not produce any publications this year, check this box:

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